

Education Committee Meeting

November 14, 2018

Live Conference Call

10:00 am – 11:00 am

Aaron Bonck	P	Gretchen Isaksson		Liz Moeller		Rob Moody	P
Ajit Dubey	P	Heidi MacDonald		Lucy Lu		Robbi Steadman	P
Alexandra Johnson	P	Holly Conti	P	Luke Schneider		Sandi Roberts	P
Andrew Pittelkau	P	Jack Broyles		Malinda Okerlund	P	Sara Lane	
Beth Wright		Jan Hawn	P	Marc Greenough	P	Sarah Meyers	
Brad Posenjak		Jana Brown	P	Mari Ripp		Scott Lester	P
Caitlin Caldwell	P	Jason Link		Maria Ryan		Scott Loos	
Carmen Hayter		Jerica Pascoe	P	Matt Schoenfeld		Scott Prickett	
Carol Moore		Jill Dunn		Matt Zehnder	P	Sheila Danielson	
Cathy Mulhall		Jim Nelson		Michelle Hughes		Sheila Gall	
Catrina Galicz	P	John DeFrancisco		Mickie Cooper		Sherri Ard	
Chris Bateman		Joseph Wolfe		Mike Bailey, CPA	P	Sherri Gordon	
Dale Hough	P	Josiah Close		Nicholas Lee		Staci Ashe	P
Dan Legard	P	Juanita Smart		Niles Kostick	P	Stacie Tellers	P
David Olson		Jubilee Vigna		Noah Crocker		Sue Cronk/Nicole for	P
Debbie Booher	P	Julie Addington		Nora Mitchell		Sue Luhman	P
Debbie Dearinger		Kathleen Onih	P	Paul Jarvis		Suzette Smith	
Denise Nguyen	P	Kathy Streissguth	P	Pete Sullivan	P	Tage Aaker	P
Denise Pearce		Katie Maguire		Peter Becker		Theresa Juel	P
Doug Extine	P	Kelly Boswell		Philip Mendoza		Thomas Teopfer	
Duncan Brown	P	Kelly Collins, CPA		Rainey Schide	P	Toni Nelson	P
Eva Lindgren	P	Ken Smith	P	Rebecca Harder	P		0
Francisco Autran	P	Kevin Lorentzen	P	Rebecca Nichols			0
Geoff Urbina		Lawanda Hampton	P	Renee Sinclair			

Welcome – Deb Booher

Roll Call

Previous Meeting Minutes

- Approved with a couple typo corrections as noted by Mickie Cooper.
Motion made by Dale Hough, seconded by Andrew Pittelkau.

2019 Conference Discussion/Schedule

- Reviewed timelines for events.
- Review schedule as prepared by Conference Solutions with due dates
- Talked about track coordinators who plan to be done by January, then coordinators will set up classes under them. Rainey will put a reminder in for January. Rainey will change the schedule due date to January instead of

November. Nora Mitchell stated the Budget track is too much for her alone, please send her speaker and topic sessions. Mike Bailey volunteered to assist and will touch base with her in January.

- Discussed ideas and any potential Key Note Speakers of which 2 are selected by the committee. Debbie Booher asked for suggestions, send links and they will be voted on; Conference Solutions will facilitate the contract(s).

Update on 2018-19 non-conference schedule

- The California service had done the webinars for free this year on a trial basis. They would like to move forward sharing the costs with Washington. Moving forward, Craig needs to go to the board for approval to pay WFOA's share for participation. California started the process, which is not dependent on Washington joining. The board will discuss in detail and determine if the cost is feasible. Debbie stated they are hoping for Oregon to join in with Washington and California.
 - Is there any feedback from members who may have participated in the trial sessions?
- Classes recently held. Any feedback
 - Grant Class in Bremerton
 - Grants Class in Burlington
 - Grants Class in Spokane
- Upcoming Classes
 - Grants Ellensburg – November 15
 - Ethics Lynnwood – November 15
 - Classes in Issaquah and Kitsap area will be held in January. Debbie is working with coordinators to set up the training. These two classes will go against the six agreed upon classes to be offered annually. SAO requested to title the classes "Federal Awards Requirements". A BARS list of classes will be sent to Debbie Booher mid next week.
- MRSC is working on getting the CVENT software up and running for future registrations. The hope is to have it running this month and registration will then be open for upcoming classes. May be able to view on old software if issues with new do not resolve.
- Other possibilities to explore is a class with DRS and Department of Revenue for property tax calculation.
 - Is DRS able to provide additional training due to the roll out of their new

system? Please send ideas for speakers if you know of any.

- The two-day levy rate setting class - maybe it should be offered as a non-conference class.
- Jan Hawn from Renton, is looking into a class for everyday ethics for the non CPA, please send her speaker ideas. Pierce County employee in Resources office—Maura Maye does training on this. Sandi Roberts will check if available to do a class. Jana Brown will see if she can find the information for the Seattle class attended a few years ago.
- Katie McGuire would be interested in public speaking classes and would also be willing to coordinate a class, please send ideas, info re: last years' class. Rebecca Harder stated she is a public speaking trainer
- No December meeting – Next meeting, January 9, 2019.

2nd ROLL CALL

Announcements or other items? --Someone requested non-conference classes in Fleet Management, Capital Assets and Payroll. Sandi Roberts stated Ken Matthews agreed to do Fleet training. --Andrew Pittelkau from AWC asked about having a Prevailing wage class. Debbie Booher replied that would be combined with bid law classes. Toni Nelson-MRSC, stated this is included in Judy's classes on purchasing. --Staci Ashe inquired if there are 4 or 5 sessions on the Wednesday of conference? Debbie Booher stated there are 5, last session ending at 4:40, with the Wellness walk beginning at 5pm. –

Kathleen Onih asked how to help-this is her first meeting. Debbie Booher said there are many opportunities from small to large. Non-Conference classes need coordinators who find a facility, coordinates speaker, takes care of lunches and checks people in at the class. Conference needs are manning education table, coordinate tracks/speakers and moderate sessions

MEETING ADJOURN at 10:39am