



## **Education Committee Meeting February 11, 2016**

**10:00 am – 12:00 pm**

**Teleconference**

- 1) Welcome – Called to order by Jack at 10:00 am
- 2) Note taker – Rob Hendrickson  
Roll call was taken
- 3) January 14 meeting minutes
  - a. Jack was concerned about low attendance and high costs of classes being offered in Spokane. Is open to suggestions from the committee on getting attendance up in Spokane. Also will hold seminar classes in tri-cities in 2016 to determine if that location draws a larger audience.
- 4) Update 2015/16 non-conference schedule
  - a. Good attendance for grants classes – Tacoma can hold up to 120 and about 100 are registered. Mt Vernon can hold 100 and about 50 are registered.
  - b. Ken Smith will coordinate the BARS class at Central Washington University
  - c. Tentative dates for the intermediate and advanced CAFR review class
  - d. Christi Raske from SAO is working on a beginning governmental accounting class
  - e. Carmen's had requests for a beginner accounting class – SAO used to put those on
  - f. There was discussion to use Gregg Allison for the advanced side
  - g. Friday Harbor class is going to be well attended – thanks Duane and crew!
- 5) 2016 Conference Schedule – Mickie led discussion

- a. Keynotes
  - i. Jack and Mickie received input on the keynote speakers – please get input via e-mail by EOD on keynote pick
  - ii. The conference theme is “Power of the Past – Force of the Future”
  - iii. Sufficient budget exists for the key note finalists.
- b. Pre-conference – add 2 rooms for Tuesday
  - i. There is a half-day spot available – doesn’t have to be filled
- c. Conference Sessions
  - i. Thursdays technical speaker is Rick Sweeney (Director of the State Board of Accountancy - Retired)
  - ii. Sessions are open – add speakers and information
  - iii. At-a-glance is pretty full, space for keynote and sessions after
  - iv. One spot open Wednesday & Thursday
  - v. Class descriptions due end of March for May registration
  - vi. Clark Fletcher not returning calls on a timely basis. Understand that’s normal operating procedure for Clark 😊.
  - vii. Wednesday – all is well
  - viii. Thursday – still one class open Thursday afternoon
  - ix. Friday – 4 sessions are booked currently but room for 5 if needed
- d. Board meeting last month - met with web designer to fix some issues such as duplicate names, picking up where you left off on WFOA sessions page, add spot to add PDF picture, etc.
  - i. Once a month review of the system for cleanup and upgrades

6) Announcements

- a. None

7) Other items for discussion

- a. None

8) 2<sup>nd</sup> Roll Call

9) Adjourn – 10:40 am