



Education Committee Meeting

November 9, 2016

Teleconference

10:00 am – 12:00 pm

1. *Welcome:* Jack Broyles & Mickie Cooper
2. *Roll Call*

Amy Swenson		Gail Heinselman		Kevin Lorentzen	X	Sarah Meyers	X
Beth Wright	X	Geoff Urbsna		Laurie Baker		Scott Lester	X
Brad Posenjak	X	Gini Schacker	X	Malinda Okerlund	X	Scott Loos	
Brandy Ferguson		Holly Conti		Marc Greenough		Scott Prickett	X
Caitlin Caldwell		Hubert Wenzel		Mari Ripp		Serena Dolly	
Carmen Hayter	X	Jack Broyles	X	Michelle Hughes		Shawn Smith	X
Cathy Mulhall		Jan Brending		Mickie Cooper	X	Sherri Gordon	
Christy Raske		Jan Hawn	X	Nora Mitchell		Stacie Tellers	X
Dale Hough	X	Jana Brown	X	Patty Proctor		Sue Cronk	
Dan Legard	X	Jenna McDonald		Paul Jarvis	X	Susan Musselman	
Dean Rohla	X	Jillian Hostenske		Paul Yu		Suzette Smith	X
Debbie Booher	X	Joan Lutz	X	Pete Sullivan	X	Tage Aaker	X
Debbie Dearing	X	Juanita Smart	X	Peter Becker		Tania Holden	
Denise Pearce		Kari Sample	X	Rebecca Nichols		Teresa Breckenridge	
Doug Extine		Kathy Streissguth	X	Renee Sinclair	X	Toni Nelson	X
Duane Walz		Katie Maguine		Rob Hendrickson	X	Mark Felchin	

3. *Note Taker – Jack Broyles*

4. *Discussion of 2016 conference results*

- Discussion of Food – Need more healthy options
- Discussion of Rooms and Configuration
- Discussion of a possible pre-conference survey to judge what classes people want to attend. This would be difficult to coordinate without affecting deadlines.
- Discussion of having multiple sessions of the same topic.

5. *Non-Conference Update – Jack Broyles*

- Discussion of the 2017 schedule. There will be a CASH BASIS BARS class in Spokane, hosted by BIAS software, on February 24, 2017.
- There is a governmental taxation webinar tomorrow, November 10, from 9:00 – 12:00 noon.
- Jack will be working with SAO to develop their schedule for 2017. Those dates are expected by Mid-December and an email requesting class hosts will be sent out once the dates are established.

6. *2017 Conference discussion/schedule*

- a. *Keynote Speakers* – Mickie is attending a presentation next week in Yakima for a possible keynote speaker. Ade has booked Steve Solomon for the technical keynote – Mr. Solomon is Steven Gauthier’s replacement at GFOA. Look for a list of choices coming in January
- b. *Conference Sessions* – Mickie has begun the process of identifying the classroom set-up and it does appear WFOA will need to rent a meeting room from the Marriott. Concern about “finding” the classroom was discussed. It was suggested that adequate signage be made so that people don’t get lost.

The desire is to have seven tracks. Due to room sizes, some tracks may not be able to held in the same room the whole day.

Discussion of having a payroll preconference session again. Jana will go forward to determine costs.

Mickie requested that SAO please let us know ASAP what preconference classes they wanted to hold in 2017.

Discussed the possibility of having a 4-hour GASB update at preconference. Alexandra to check on this. Concern was that by doing this, we would have too much GASB. Mickie will check with Ade to see what Mr. Solomon’s topic will be for the technical keynote.

Mickie discussed Wednesday tracks: Utility track to be coordinated by Scott Lester and Tage Aaker, Healthcare track? SAO,

Mickie discussed Thursday tracks – Duncan Brown will be the track coordinator for the debt track. SAO, Social Security and IRS to be coordinated by Jack Broyles. Small Entities Track by Toni Nelson (MRSC), Legislative update – Serena Dolly? Management/Leadership Track – Was done by Joanie Fadden and Sara Lane, Joanie not available this year due to new job – need track coordinator. General Track for “catch all” classes.

Mickie discussed Friday Tracks – SAO, General, Risk Management, Management and Leadership. Jana Brown mentioned Steve Jointer – succession planning. She was very impressed with him and wants him to return.



Mickie would like tracks and coordinators nailed down by January meeting, Keynotes by March, sessions done by May 15, needs to be done by the time registration opens, handouts by August 31, or they are not accessible in guidebook. Discussion of concern related to file size being too large or macro security settings.