

# Education Committee Meeting

January 10, 2018

Live Conference Call

10:00 am – 11:10 am

Welcome – Mickie Cooper

## Roll Call

Ade Ariwoola		Gretchen Isaksson		Mari Ripp		Sherri Ard	x
Alexandra Johnson	x	Heidi MacDonald		Michelle Hughes		Sherri Gordon	
Arlington Richards		Holly Conti	x	Mickie Cooper	x	Staci Ashe	x
Beth Wright	x	Ivy Adams	x	Niles Kostick	x	Stacie Tellers	
Brad Posenjak	x	Jack Broyles	x	Noah Crocker	x	Sue Cronk	x
Caitlin Caldwell	x	Jan Hawn		Nora Mitchell		Sue Luhman	
Carmen Hayter	x	Jana Brown	x	Paul Jarvis	x	Susan Musselman	x
Cathy Mulhall		Jenna McDonald		Pete Sullivan	x	Suzette Smith	
Chase Donnelly		Jerica Pascoe	x	Philip Mendoza		Tage Aaker	x
Dale Hough	x	Jim Nelson		Renee Sinclair	x	Tania Holden	
Dan Legard	x	Joseph Wolfe		Rita Dady	x	Teresa Breckenridge	x
Dean Rohla		Juanita Smart		Sandi Roberts	x	Thomas Teopfer	
Debbie Booher	x	Kathy Streissguth	x	Sandy Langdon		Toni Nelson	x
Debbie Dearing		Katie Maguire	x	Sara Lane	x	Andrew – AWC	
Debbie Strotz	x	Kelly Boswell		Sarah Meyers	x		
Denise Pearce	x	Ken Smith		Scott Lester	x		
Duncan Brown		Luke Schneider	x	Scott Loos			
Eva Lindgren	x	Malinda Okerlund	x	Scott Prickett	x		
Geoff Urbina		Marc Greenough	x	Sheila Gall	x		

## Previous Meeting Minutes Corrections

- Juanita Smart did attend the November meeting
- Sandi Roberts will look into Fleet Management, not Sleep Management

## Update on non-conference schedule

- Classes are getting put into the line up hope to update the website soon
- SAO has given us their dates and locations for the Cash & GAAP BARS classes for 2018  
2018 for locations
- Budget classes will be added both on the east and west side.
  - March 20<sup>th</sup> Federal Way
  - March 21<sup>st</sup> Spokane – need coordinator

- Introduction to Government Accounting
  - Jack looked at last year's information, SAO Debra Burleson and Philip Mendoza were teachers
  - ~~Tony Toni~~ & Eva are ~~coordinating options~~ possible presenters for current year teachers-classes – hope to discuss at next month's meeting
  - Classes are very much in demand and usually fill
- Committee is finalizing Grant classes, wanted to wait until the ~~Cash~~ BARS classes were set up
  - Dale locked down Cash class for March 12<sup>th</sup>, will send the details to the committee
  - Committee would like to know if there are any other ideas for classes

#### 2018 Conference Discussion – rooms

- Heritage rooms E/F which will be for the General Session as well as the SAO track – holds 230 people
- Discovery rooms A & B each hold 132 people theater style
- Pine/Spruce combined will hold 112 people theater style
- The Oak, Cedar & Hemlock rooms will each hold 80 people theater style
- Still working on room assignments

#### 2018 Conference Discussion – tracks and track coordinators

- Need to verify with Ade there is a GFOA Certification class pre-conference
- Lengthy discussion regarding the GASB updates
  - Should the GASB update be an all-day class
    - Spokane 2 years ago the two sessions could only cover 1/3 of the material
    - Alexandria Johnson will contact the GASB to inquire about the possibility of a full day class
    - If there is a pre-conference class and then a session it needs to be clearly identified to participants what will be covered in each class
- Pre-conference Investment track – yes
- Pre-conference Payroll three years in a row?
  - Post-conference survey indicated participants wanted more payroll classes
  - Past speaker was more HR focused, participants want more payroll related
  - Summit Law Group would be good to have – might be a timing conflict, Shelia with AWC will pursue
  - Full day or half day? There are enough payroll topics for a full day
- Theme for conference is “Find the Balance”
  - Possibility of having a physical therapist to talk about ergonomics
    - Should there be a whole track or just sessions

- Have a speaker for organizational skills?
- Management Leadership class?
- It was decided to do a Life Balance Track that Carmen Hayter and Sarah Meyers will coordinate
- Wednesday
  - Taking the last class out to accommodate wellness walk
  - Total of 4 sessions instead of 5
    - SAO – Niles & Alex
    - Banking – Pete
    - Investment – Staci, Doug & Paul
    - Budget – Nora, Patti & Tony as a mentor role only. Mickie will reach out to Nora & Patti to see if they will continue to coordinate this track
    - Utilities – Scott & Tage
    - General Track – for miscellaneous
  - Open spot for track
    - Ideas were for theme related – e.g. life balance, dietary, health Sara Lane has contact information for previous dietary speaker that was well received
- Thursday
  - SAO – Niles & Alex
  - Debt Management – Duncan & Melinda
    - Susan Musselman spoke with Duncan and he is willing to coordinate the track, would like to include municipal information
      - New topics in debt include – changes in tax law
      - Send out survey monkey regarding overall training ideas, include past ideas
  - SSA & IRS – Jack
  - Small Entities – Toni Nelson
  - Legislative Update – Sheila & Andrew
    - There was discussion about the track and not having enough topics for 5 sessions. The investment track wanted more sessions since Wednesday only has 4 sessions. It was agreed that we would move the Legislative track to Wednesday and the Investment track to Thursday.
  - Management Track – Jan & Sara
- Friday
  - Potentially 2 more classes on Friday
  - The Friday Keynote will be Kelly Pope – forensic professor at University of Chicago
    - There will be a 70 minute documentary “All the Queens Horses” regarding the largest municipal fraud

- Followed by a 20 minute question and answer session
- Start at 8:30 or 8:20 am?
- SAO
- Risk Management – Debby & Sandi
  - Sandy stated there is a new risk manager at Pierce County and she will ask her for information
- Fraud (Keynote breakout session)
- Investments
- Miscellaneous

### Announcements

- Page 21 & 22 of last year's conference survey monkey have new topic suggestions
- If you need a copy please contact Beth or Mickie
- If you wish to help with class topics let the committee know
- Discussion regarding volunteer opportunities with the Education Committee

### Other items for Discussion

- Things are coming together
- Great team and great leadership!

### Second roll call

- See table above

### Adjournment

11:10 am