

Education Committee Meeting

May 16, 2018

Live Conference Call

10:00 am – 11:00 am

Welcome – Mickie Cooper

Roll Call

Ade Ariwoola		Gretchen Isaksson		Mari Ripp		Sheila Gall	x
Alexandra Johnson	x	Heidi MacDonald		Matt Zehnder	x	Sherri Ard	
Andrew Pittelkau		Holly Conti		Michelle Hughes		Sherri Gordon	
Arlington Richards		Ivy Adams	x	Mickie Cooper	x	Staci Ashe	x
Beth Wright	x	Jack Broyles		Niles Kostick	x	Stacie Tellers	
Brad Posenjak		Jan Hawn		Noah Crocker	x	Sue Cronk	x
Caitlin Caldwell		Jana Brown	x	Nora Mitchell	x	Sue Luhman	
Carmen Hayter	x	Jerica Pascoe	x	Paul Jarvis	x	Susan Musselman	
Cathy Mulhall		Jim Nelson		Pete Sullivan	x	Suzette Smith	
Catrina Galicz	x	Josiah Close		Philip Mendoza	x	Tage Aaker	
Chase Donnelly		Joseph Wolfe		Renee Sinclair	x	Tania Holden	
Dale Hough	x	Juanita Smart		Rita Dady	x	Teresa Breckenridge	
Dan Legard		Kathy Streissguth		Robbi Steadman		Thomas Teopfer	
Debbie Booher	x	Debbie Booher		Sandi Roberts	x	Toni Nelson	
Debbie Strotz		Kelly Boswell		Sandy Langdon			
Denise Pearce		Ken Smith		Sara Lane	x	Katie McGuire	x
Duncan Brown		Kevin Lorentzen		Sarah Meyers	x		
Eva Lindgren		Luke Schneider		Scott Lester	x		
Geoff Urbina		Malinda Okerlund	x	Scott Loos			
		Marc Greenough	x	Scott Prickett	x		

Previous Meeting Minutes

- Review and approval of March & April meeting minutes No corrections March, April approved as is.

Update on non-conference schedule

- Non-conference classes are going very well. One class is being presented today. Beth is working on survey monkey to be able to share with presenters and coordinators. Advance governmental and public speaking class to be scheduled sometime this week. Schedule of fall classes coming with SAO later this year.
- Sara Lane had been working with Janaki to develop some non-conference classes. Sara is still working on this.

2018 Conference Discussion – Sessions, Speaker Bio's & Pictures

- The IRS has backed out of attending this year's conference. Jack is working to find a CPA firm to fill this track.
- We do need to complete filling in the sessions so that when registration is open the session information is update. All sessions needed to be in no later than May 15th.
- Eide Baily will be presenting two sessions on Wednesday and the - Grants 101 class will also fill in on Wednesday.
- Banking Track – Pete has the banking track pretty well line up. There is a class that can be moved to Thursday if available. There are two open spots on Thursday and two open tracks on Friday.
- Nora has an e-mail out to Nancy from Corvallis's. Waiting to hear back if she is available for Thursday.
- Scott Lester was looking for a spot Thursday or Friday. They do have all the speakers and class titles ready they will get them updated.
- Legislative update has the last class been filled? Mickie will send e-mail to Andrew and Sheila to find out
- Debt track sessions are being updated. There is one more session to be filled in on this track. Sessions were being updated today.
- Jana will follow up with Michael Feroli to pin down what his topic will be. The general session on the economic update.
- GASB 75 class on Thursday, who was going to coordinate this? Mickie will follow up on this or there may be another open spot on Thursday.
- Small Entity is all complete
- Friday sessions are all in unless we want to add another track.
- Noah – Wednesday speaker is Rick not Rich, this will be corrected.

- SAO – Fraud class Jana asked if the SAO fraud class could be switched to 11 to follow Kelly Pope. Move Fraud to E&F and SAO fraud to E&F.
- Speakers BIO and Pictures need to be completed by July 13th and Handouts due by August 17th. Notify speakers that there must be something in session's no later than 17th. Updates can be done later which will require notification to individual updating the guide book.

2018 Conference Discussion – Vetting Speakers Sub-Committee

- Develop guidelines on speaker expectations, and vet speakers making certain that we are getting correct information to our members. WFOA needs to be careful about the source of the information. SAO will have a representative on this subcommittee.

Looking for up to five members to be on this committee. Ask for a summary for topics and references of past presentations. When new subject matter experts are presenting someone from the committee would review with them the topics and their presentation. This committee would develop expectations and outlines. Mickie will be looking for volunteers.

2018 Conference Discussion – Keynote Speakers

- Mickie thanked everyone who reviewed the keynote speakers and voted on them. The first speaker has yet to respond, the second place was cost prohibitive. Jana and Mickie met and contacted a speaker and put them under contract. The Wednesday keynote speaker is Jeff Zoel, very high energy.
- JP Morgan is graciously sponsoring the economic update keynote on Thursday.

Announcements

- Jana asked someone for a volunteer to write a letter to the Board to nominate Susan Mussleman for Honoree Membership. Noah volunteered.
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Other items for Discussion

- None noted

Second roll call